



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Shivaji College (University of Delhi)
• Name of the Head of the institution	Prof. Virender Bhardwaj
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01125116644
• Mobile no	9810265936
• Registered e-mail	shivajicollege.ac@gmail.com
• Alternate e-mail	principal@shivaji.du.ac.in
• Address	Raja Garden, Ring Road, New Delhi-110027
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110027

2.Institutional status

• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Delhi
• Name of the IQAC Coordinator	Prof. Tejbir Singh Rana
• Phone No.	01125116644
• Alternate phone No.	01125155551
• Mobile	9818312789
• IQAC e-mail address	iqac@shivaji.du.ac.in
• Alternate Email address	ranatejbir@shivaji.du.ac.in

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://www.shivajicollege.ac.in/files/accreditation/AQAR%202022-23.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

<https://www.shivajicollege.ac.in/files/academics/Academic%20Calender%202023-24.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.06	2015	14/09/2015	14/09/2020

Cycle 2	A	3.02	2022	02/08/2022	01/08/2027
6.Date of Establishment of IQAC		03/02/2015			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Shivaji College	Recurring Grant	UGC	2023-24	693923000	
Shivaji College	Recurring Grant	Government of NCT of Delhi	2023-24	6900000	
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		View File			
9.No. of IQAC meetings held during the year		12			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		Yes			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No			
11.Significant contributions made by IQAC during the current year (maximum five bullets)					
Five Induction Programmes (Rules and Regulations, Governance of College, APAR, Examination System and Leave & Administrative Rules) were conducted for Newly recruited 100 Faculty Members.					
Screening of APAR of all the faculty members and Promotion of Faculty members from Academic level 13A to 14.					
Bridge the gap between requirement of market/ industry and academic curriculum. IQAC facilitated 5 ADD ON courses of 30 hrs each.					
Academic Infrastructure development and allotment of labs among the department as per requirements in newly constructed Jijabai Academic Block where 12 class rooms, 6 Science Laboratories, 4 Auditoriums and 5 multipurpose rooms made functional. It helped to frame the timetable of the students which become instrumental in increasing the number of students in the class rooms.					
IQAC coordinated with all the departments of the college to conduct Indian Knowledge System based specialized seminar including the legacy of Chhatarpati Shivaji Maharaj where experts from the various parts of India and Universities delivered the lecture to the students.					
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year					
Plan of Action	Achievements/Outcomes				
Industry - Academic Linkage and Bridging the gap	<ul style="list-style-type: none"> College started five add-on courses in the tune of the requirement of market/ industry. College invited Industry and market experts as resource persons for the students. Under the Udhmodya Cell of Shivaji College we organized various industry visits and seminars. We sent our students for internship in various sectors as per the expertise of the students, college also instituted the Principal Internship Scheme (PIS) for the students for hands on training and administrative expertise. 				
Strengthening the academic audit process to enhance the efficiency of teaching - learning process	<ul style="list-style-type: none"> Intensive academic audit was conducted. Each department presented the analysis of results of students and its major achievements. Student progression data was procured with the help of Departmental Alumni. The College Alumni Association registration process was initiated with the Registrar of Societies, Government of Delhi. The stock verification of all the science, geography and sports laboratories was conducted and all the entries of movable and immovable items was updated. The SWOC (Strength, Weakness, Opportunities and Challenges) analysis of all the departments was conducted and the thrust areas are identified to work upon. 				
Strengthening the multidisciplinary and interdisciplinary	<ul style="list-style-type: none"> College introduced the NEP2020 of UGCF 2022 of 176 credit 4-year undergrad program. The UGCF 2022 have the blending of GE, SEC, VAC and AEC with interdisciplinary approach. Except DSC and DSE papers, all the papers are of multidisciplinary nature. Students across the streams may opt any paper of their choice and interest with the specialisation. College also invited POP(Professor of Practice) with specialization in thier respective fields to nurture the talent of students in various disciplines. The expert as per the market demand are invited to deliver lecture for the intership and placement across the disciplines. The intramural research projects offer opportunities for the students to work together from various disciplines as per the requirement of the project. For eg:- The Chemistry and the Sanskrit Department are collaborating on the traditional use of Turmeric. 				
Upgrading the physical infrastructure in college	<ul style="list-style-type: none"> The College through the OBC expansion grant of UGC has constructed the New Academic Block(Jijabai Academic Block) with 12 classrooms of 60 students capacity, 6 science laboratories and 4 auditoriums on each floor. Since the college procured the OC (Occupancy Certificate) from the Municipality in February of 2024 , so the building has become operational for use. Subsequently the additional academic infrastructure and logistics were developed in the new academic block as per the departmental requirement and laboratories assets. The obsolete overhead multi-media projectors are replaced in the different classrooms and laboratories. Considering the mandatory requirement of fire tender movement within the campus of Shivaji College 25 feet wide peripheral road was constructed throughout the 5 acres of academic campus. Under the PPP(Public private partnership model the playground of shivaji College was outsourced after working hours of the college for the various sports agencies for outdoor games. 				
Dissemination of awareness & pride of Cultural Heritage and Sustainability	<ul style="list-style-type: none"> The College organised a 2-day International Conference on "Resurgent Bharat on Global Canvas" from February 26, 2024. More than 1000 participants participated and over 250 papers were presented under the various topics of the Indian Knowledge Sytstem. Under the aegis of Shivraj 350, there was an year long celebration on the account of anniversary 				

of Chhatrapati Shivaji Maharaj's coronation. • Shivaji Jayanti was celebrated in the presence of the Honourable Vice Chancellor of University of Delhi Prof. Yogesh Singh and Shri Vinod S. Tawde the former Education Minister of Maharashtra, all the department and societies of the college organized various student activities on the life and legacy of Chhatrapati Shivaji Maharaj. • To promote Gender Sensitivity and Women Empowerment, Shivaji College annually bestows 7 Jijabai Achiever's Award and reward in recognition of the individuals who have worked in the field of Women Empowerment in India. • Shivaji College has installed rooftop 75 KWatt (on-grid) capacity Solar Power Plant and college is generating more than 90,000 unit of electricity every year which is linked with the BSES DisCom, thus reducing the carbon footprint of the college. • 35% of the area of Shivaji College is covered with Green Canopy with 450 trees of 57 species. • The College has a well-maintained Herbal Gardens and a super-specialised Rock Garden. • The college uses the fallen leaves for vermi-compositng and reduces the Urban Solid Waste generated. Recycling of paper waste generated from various activities in the college is also carried out. • 22% of the teaching staff of the college is using eco-friendly vehicles. • College has robust sewage treatment plant and effluent treatment plant (STP and ETP) for efficient treatment of liquid and gaseous waste. • The College has a strong water harvesting mechanism and the College ensures that rain water is not lost to municipal drainage.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council Shivaji College	06/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	05/04/2024

15. Multidisciplinary / interdisciplinary

Shivaji College is committed to foster an integrated and holistic learning experience for its students while upholding the importance of interdisciplinary education, a key focal point of National Education Policy 2020. The College aims to focus on inclusive and holistic development, academic excellence, research & innovation and infrastructure development. All the Discipline specific electives (DSEs) and Generic Electives (GEs) followed under the University of Delhi Undergraduate Curriculum Framework (UGCF) - 2020 are aligned to offer maximum flexibility and student autonomy. The various options of skill enhancement courses (SEC), Value Addition Courses (VACs), GE and DSE offer a great exposure to students to explore papers in a wide spectrum of disciplines to suit their interests and allows them to learn more across Humanities, Commerce and Science courses. The vision of the institute is to foster a supportive and inclusive campus environment for growth of students and societal development where diverse disciplines converge to address complex real-world problems. Several programs such as seminars, workshops are conducted regularly to promote entrepreneurship, innovative business ideas, leadership development and problem-solving abilities among students. To further the objective of transforming higher education with NEP 2020, the College undertook teaching learning reforms by increasing the number of add-on courses and encouraging programmes focusing on skill enhancement. The objective was to bridge the gap between academic and industry requirements, to introduce students to cognitive skills, technology and concepts that are relevant in the contemporary world and are useful inside as well as outside the classroom. This interdisciplinary approach aligns with the NEP's vision of preparing students for the demands of the 21st century, ensuring they are well-rounded, adaptable, and capable of contributing meaningfully to societal progress.

16. Academic bank of credits (ABC):

Academic Bank of Credit has been established on the line of National Academic Depository (NAD). All the students of Shivaji College are registered on ABC (Academic Bank of Credit) as per the directives/rules of the University of Delhi. Shivaji College is open to admit the students on the transfer of Academic Credits from different Universities of India as per UGC guidelines.

17. Skill development:

Skill development is crucial for bridging the gap between formal education and the evolving demands of the global job market. The NEP 2020 recognises the importance of developing both technical and soft skills to ensure students are equipped for success in today's rapidly changing professional environment. Shivaji College has taken many steps to help students in becoming more skilled and job ready as mentioned below: To further the objective of transforming higher education with NEP 2020, the IQAC undertook teaching learning reforms by increasing the number of add-on courses and encouraging programmes focusing on skill enhancement. Institute industry linkage was promoted by sending students for internships Self-defence training programs were organised by the College NSS Unit The Principal Internship Scheme (PIS) has been instituted by the College that offers 'Summer Internships' and 'Academic Session Internship' to students, facilitating hands-on experience in real-world environments. A Faculty Development Program was organised for the teaching faculty by the Department of Commerce. A Refresher Course was conducted for skill enhancement and internal upgradation of the laboratory staff members of the science departments. Workshop on Cardiovascular Disease and Basic Life Support (BLS) Training, was organized by Biochemistry Department, Shivaji College in Collaboration with Fortis Hospital, Shalimar Bagh New Delhi The integration of skill development into academic curricula through hands-on learning, vocational training, and industry collaborations prepares students for real-world challenges. The college organizes co-curricular and extra-curricular activities to impart holistic and value-based education

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of Indian Knowledge Systems (IKS) into modern education is essential for fostering a holistic understanding of India's rich intellectual and cultural heritage. The NEP 2020 promotes the incorporation of indigenous knowledge into contemporary education, blending traditional wisdom with modern scientific and technological advancements. 'Shivraj 350', the year-long celebration of the 350th anniversary of Chhatrapati Shivaji Maharaj's coronation ceremony by the college. In this, all 18 departments and the Cultural Committee organized various events and activities throughout the year, showing comprehensive and organized involvement of all participants. The departments and societies proposed different events to create awareness about the legacy and contributions of Chhatrapati Shivaji among students. Shivaji Maharaj's life and reign demonstrate a deep connection with traditional Indian knowledge systems and these celebrations highlighted every aspect of his life, from administration and governance to his principles, wisdom, and policies, throughout the semesters. Under the NEP UGCF 2022, five departments have incorporated IKS in their course curriculum. The College, in collaboration with Shaikshik Foundation and the National Council for Promotion of Sindhi Language (NCPSL) organized a two-day

International Conference on 'Resurgent Bharat on Global Canvas' where faculty members presented and published papers on IKS. The IQAC conducted seminars on IKS inviting experts from different fields. The Department of Geography conducted a field visit of students promoting experiential learning to a flood prone village of Haryana to learn about traditional methods that confer protection to the area. The College has a herbal garden Shivaji College has a lush green herbal garden in the premises that has approximately 62 different species of medicinal plants, providing a healthful ambience in the college and also helps in balancing the ecosystem of the surrounding area. The members of Garden Committee try to popularize the usefulness of commonly available and frequently used medicinal plants among the students and teachers and sensitize about our traditional knowledge. IKS emphasizes the importance of conserving and sustainably using herbal plants.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Shivaji College, a constituent College of the University of Delhi, rigorously adheres to the university's well-structured curriculum outlined by the University of Delhi Undergraduate Curriculum Framework (UGCF) aligned under the National Education Policy 2020. All the departments of the college follow the guidelines of the OBE mentioned in the syllabi and teachers fully implement it in their teaching. Students are made aware of the learning objectives and outcomes of each paper. These are made to shape the outlines of the teaching, learning and assessment process which is actively monitored by all faculty members. OBE encourages the development of skills such as critical thinking, problem-solving, and adaptability, which are essential for navigating today's complex world. It involves clear goal-setting, flexible teaching strategies, and continuous assessment to ensure alignment with predefined outcomes. The college website is regularly updated with all relevant information such as notifications, circulars and revisions that are provided by the University.

20.Distance education/online education:

Shivaji College is the constituent College of University of Delhi and as per the University Ordinance it is a regular (day) college for UG and PG courses. In addition to this Shivaji College has the IGNOU (Distance Learning) Centre under which classes and examinations are conducted for various courses. The college appoints the coordinator and ministerial staff for said purpose and conducts the classes on weekends as per the IGNOU calendar. The coordinator of IGNOU centre (teacher of Shivaji College) organises the formal classes on weekends through time table; hires the teaching faculty from college and other institute of higher education as per the requirement and manages the finance & accounts. Shivaji College has also been conducting the classes for the UG and PG students of SOL (School of Open Learning, University of Delhi). College also conducts the examinations for SOL students as per the SOL Examination schedule which is a part of open / distance learning. The College has conducts seamless online mode of learning in any event of suspension of offline classes. Recorded lectures are also shared online with students which are valuable e-resources.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	2733
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	4015
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	790
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	1106
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File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	184
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File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	196
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File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	54
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4.2	366.49
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	1378
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shivaji College implemented NEP-UGCFC 2022 from the academic session 2022-23 as mandated by the University of Delhi. Prescribed curriculum is taught in a methodical and time-bound manner. Admission Prospectus and college website lists the course structure and syllabi. Orientation sessions are conducted for all courses, especially Skill Enhancement, Value Addition, and Generic Elective courses. Relevant Committees of the Staff Council approve workload and monitor the uploading of internal assessment (IA). The student-teacher ratio of lectures/practicals/tutorials is followed as per UGC guidelines. Beginning of the session, teachers are assigned papers followed by submission of teaching plans. All Departments prepare academic calendars. Teacher/class timetables are available on the college website, department notice-boards and outside the classrooms. Audio-visual materials, ICT tools, tutorials, practicals, and remedial classes facilitate classroom instruction. Presentations, projects, tests, assignments, and group discussions are employed for student assessment. Students can view IA on College ERP SPACE (Shivaji Platform for Academic Connect and Empowerment) portal. Academic Advisory and Audit Committee oversees teaching-learning, result analysis and documentation in each Department. Effective delivery of curriculum is ensured by the submission of teaching plans, individual timetable denoting 5hours of presence everyday, and documenting atleast 90% classes (APAR) taken by all teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Shivaji College adheres to the academic calendar of the University of Delhi for admission schedule, commencement/dispersal of classes, breaks, Internal Assessment (IA)/Continuous Assessment (CA) timelines, and semester-end theory/practical examinations. Each department supplements this with its academic calendar, detailing a tentative plan for co-curricular activities. Admission prospectus and college website displays the academic calendars of respective departments.

In adherence to NEP-UGCFC 2022, college prioritizes timely syllabus completion, revisions, IA/CA, and identification of advanced learners and non-performing students for implementing tailored measures within each semester. Timetables are prepared before the start of every academic session to maintain a structured approach. Continuous evaluation criteria are communicated during Orientation and reinforced in classrooms. Monthly attendance and final IA scores are uploaded on SPACE portal, which is accessible to students/parents. IA/CA scores are finalized after scrutiny by Moderation Committees of individual departments and IA Monitoring Committee of the college, and uploaded on the university portal as scheduled by the University of Delhi.

To monitor adherence to academic calendar and overall excellence, Academic Advisory and Audit Committee reviews departmental activities, student and faculty performance and documentation of each department. The faculty also evaluate exam scripts in a time bound manner.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

43

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
244	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>These papers are available to B.A. (Hons.), B.A. (Prog.), and B.Sc. (Hons.) and B.Sc. (Prog.) as Core Papers or electives, including GE, DSE, VAC, SEC, and AECs. This approach equips students with the knowledge and values to address societal and environmental challenges.</p> <p>The curriculum prioritizes Environmental Consciousness and Sustainability. The EVS department of the college mandatorily offers the AEC paper titled Environmental Science: Theory and Practice I/II to all undergraduate students. Through offerings like "Climate Change: Vulnerability and Mitigation" and "Sustainable Development: Society and Policy Interface", "Disaster Management" (Geography), the college highlights the urgency of climate issues and the need to mobilise students for concrete collective action.</p> <p>To address Gender Sensitization, papers such as "Human Rights, Gender, and Environment" and "Women's Writing" are offered to encourage students to critically engage with gender dynamics and equality.</p> <p>Human Values are emphasized through various papers, including "Emotional Intelligence," "Ethics and Culture," and "Constitutional Values and Fundamental Duties." They cultivate emotional intelligence, civic responsibility, and ethical understanding among the students.</p> <p>For Professional Ethics, papers like "Negotiations and Leadership" (Political Science) and "Business Communication" (English) enhance ethical decision-making, leadership, and communication skills.</p>	
File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File
1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
47	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
2501	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%201/1.4/1.4%20Student%2C%20Faculty%20and%20Alumni%2C%20Employer%20Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%201/1.4/1.4%20Student%2C%20Faculty%20and%20Alumni%2C%20Employer%20Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1434

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

796

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Shivaji college follows effective mechanisms for recognizing inequalities among students' learning abilities. Engaging with students in theory classes, practicals, tutorials, and conducting mentor-mentee meetings on a regular basis enables teachers to recognize slow and advanced learners. Internal assessment of every student is consistently documented through tests, assignments and attendance. These mechanisms help teachers and college authorities in identifying slow and advanced learners.

A) Steps taken for Advanced Learners:

- Provided opportunities to work in Intramural Research projects for development of their research skill and problem-solving abilities.
- Position holders are awarded during the Annual Day.
- Provide positions in Departmental Student Councils to improve their leadership abilities.
- Motivated to participate in various academic programs and competitions for their academic enrichment.
- Encouraged to enhance their communication skills by helping slow learners to understand syllabus.
- Motivated to write articles for college/departmental magazines enriching their writing and analytical skills.

B) Steps Taken for Slow Learners (Low Performers):

- Personalized guidance provided through mentor-mentee programs.
- Remedial Cell of the college organizes sessions to bring in academic improvement.
- Repeated opportunities given to perform better in class tests.
- Provided with study materials.
- Encouraged to participate in extracurricular and sports activities.
- Supported for peer-to-peer interaction to inculcate a collaborative approach.

File Description	Documents
Paste link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.2/2.2.1/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4015	183

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Shivaji College enhances the learning experience of students by adopting student-centric methodologies.

- The Department of Biochemistry, Botany, Business Economics, English, Geography, Life Sciences, Physics and Zoology, organized 24 field trips and institutional visits for the students.
- Forty-four students participated in seven minor research projects under the Intramural Research scheme of the college.

- Students participated in summer training, additional experiments and Journal Club sessions organized under DBT-sponsored Star College Scheme.
- Students participated in intra- and inter-college events and activities organized by various colleges and universities and completed internships with organizations like The Leading Solutions.
- Students completed add-on courses (five) organized by the Department of Chemistry, Commerce, Computer Science, Economics and Physics.
- Students received certificates for completing Online courses on Geographical Information System, Geodata Processing etc. offered under the IIRS-ISRO outreach programme.
- Shivaji College started Summer Internship 2024 under Principal Internship Scheme for the college students to provide practical and experiential learning.
- Students councils and student editorial committees of departments and committees actively plan and execute all activities.
- Peer to peer learning is encouraged.
- NSS provides certificates to the students for 120 hours/year of community services as part of experiential learning

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AOAR%202023-24/Criteria%202/2.3/2.3.1/2.3.1%20Supporting%20document.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process

- Shivaji college has 59 projectors in our classrooms which enables interactive and visually engaging lessons. This technology helps faculty to present complex concepts through multimedia presentations, making it easier for students to grasp and retain knowledge. Teachers also use their YouTube channels and websites for delivering e-lectures as a part of their flipped classroom teaching pedagogy.
- We have well-equipped 5 computer labs with 364 desktops and printers which provide hands-on experience in using various software such as Mathematica, MEGA & CLUSTAL Omega for Bioinformatics, SPSS for Biostatistics, MySQL, Anaconda (Python), CPU stimulator etc. fostering practical skills and research capabilities.
- The new college auditorium features an LCD system by displaying high-quality visuals. This aids in knowledge dissemination and improves audience engagement during events. These tools collectively encourage collaborative learning, critical thinking, and technological proficiency among students.
- Students are provided 1014 laptops for instant access to online resources, including research papers, academic journals, tutorials, and educational videos.
- Our Enabling Unit is furnished with ICT-based equipment and supportive tools, such as computer systems integrated with Screen Reading and OCR software, Braille Printers, and Angel Audio players to offer quality education to individuals with visual impairments.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

175

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

184

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

131

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2052

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Shivaji College is a constituent college of the University of Delhi and is guided by the regulations formulated at University level in all the matters pertaining to syllabi, examination and evaluation.

- Criteria for internal assessment are displayed on the college website and in the college prospectus. Students are informed regarding the same at the beginning.
- As per LOCF in third year the IA includes three components [Class Test (10 marks), Assignment (10 marks) and Attendance (5 marks)]. According to NEP-UGC 2022 in the I and II year, the internal assessment is marked on the basis of the total credits (viz. 2 or 4) of the paper offered (annexure attached).
- Evaluated answer scripts are shown and discussed with students for improvement.
- Each department scheduled meetings to ensure that continuous evaluation was incorporated into teaching plans by taking regular class tests, assignments, presentations, etc. For DSC/DSE paper only one assignment, class test per semester but for papers like SEC & VAC, students need to submit monthly.
- IA marks are moderated by departmental committees and are uploaded on the college's ERP portal (SPACE) where students can see their marks and can report any discrepancies. Then, IA reports are printed and students go for signing these IA sheets and after that uploaded on the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.5/2.5.1/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Shivaji College has established a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and aligned with the best interests of the students-

- Information regarding internal assessment was displayed on the college website by the Central Internal Assessment Committee. Faculty members also inform students about internal assessment through notices both in the classroom and through email also.
- Attendance record, a part of the Internal Assessment, is uploaded by the teachers on a monthly basis on ERP portal.
- Students are given the opportunity to discuss their answer scripts for internal class tests, assignments, and project reports. After evaluation, they can raise any concerns about their awarded marks with the concerned faculty member.
- Students may approach their mentor, or TIC for redressal if students' grievances are not addressed satisfactorily. In exceptional cases, intervention by the Head of Institution can also be sought.
- Marks awarded by individual teachers are moderated by the Departmental Moderation Committee followed by the college moderation committee, marks are then uploaded to the University portal.
- The college helps students to rectify errors in cases where discrepancies are found between the marks awarded by teachers and those recorded in the mark sheets prepared by the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.5/2.5.2/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The National Education Policy (NEP) emphasizes the significance of program learning outcomes, offering students a comprehensive and profound spectrum of knowledge. This benefits students by enhancing their skills, abilities, and attitudes through a unique syllabus structure that boosts their confidence.
- It includes a substantial number of Core papers, Elective papers, Generic Elective, Skill Enhancement Course, and Value-Added Course papers across all Departments.
- Numerous papers related to digital media, social media, and computational studies are taught under the NEP.
- The NEP has introduced technically oriented, market-based papers with advanced literature, designed to be job-oriented, catering to opportunities in both private and government sectors.
- Students are trained to identify, formulate, and analyze real-life problems, reaching valid conclusions using fundamental principles of their subjects.
- The learning outcomes in the NEP empower students to become academicians, researchers, scientists, entrepreneurs, and administrators.
- An essential and focused paper, "Digital Empowerment," addressing the needs of the digital era, has been introduced as one of the VAC papers.
- Course outcomes and credits are clearly outlined on the college and departmental orientations, classrooms and through the website.
- Result analyses indicate that the NEP syllabus is effective and useful in developing learners' knowledge and skills.
- NEP-Orientation and sensitization programmes for faculty to make them aware about learning outcomes, credits and course structure.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.6/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The curriculum of each course is meticulously designed to align with the program outcomes of the respective academic programs. Throughout the designated academic session, the following metrics are employed to evaluate program and course outcomes:

Direct Measures: The assessment process primarily consists of three components: Internal Assessment, Continuous Assessment, and Final Semester Examinations. Faculty members adopt diverse methods of evaluation, such as written examinations, assignments, presentations, practical, and viva-voce, in compliance with program regulations. Students make project reports, practical files and auxiliaries as one of the outcomes of the courses. To ensure alignment with university policies, question papers are set by external examiners. Following the final semester examinations, the university announces the results on time, which are subsequently analyzed in staff council and departmental meetings. The academic audit committee periodically reviews and evaluates performance. Expert lectures, conferences and add-on courses are organised to foster their co-curricular interests. Field visits are organised to inculcate the experiential learning. During these discussions, faculty members provide feedback and propose recommendations for further improvements.

Indirect Measures: Students engage in a variety of extracurricular and co-curricular activities. Faculty members closely monitor students' participation and performance to ensure the attainment of learning outcomes. The success of these outcomes is further validated by alumni achievements, students securing placements in various sectors, and those opting to pursue higher education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.6/2.6.2%20Upload.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1106

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.shivajicollege.ac.in/aboutus/annualreport.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%202/2.7/2.7.1/2.7.1_SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

51.58

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.icmr.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Shivaji College fosters a vibrant research culture through its College Research and Innovation Cell (CRIC). In the academic year 2023-2024, seven peer-reviewed intramural research projects were evaluated and completed under the financial support of CRIC across disciplines like Life Sciences, Chemistry, Physics, Mathematics, Geography, and Humanities. These projects offered undergraduate students (43) experiential learning, including field visits (24), participation and presentations in national conferences under the guidance of faculty. The initiatives resulted in research papers published in reputed peer-reviewed and indexed journals.

Eight faculty members secured three extramural projects funded by agencies such as the Indian Council of Medical Research (ICMR), the Central Council for Research in Unani Medicine (CCRUM), and the Indian National Science Academy (INSA), leading to high-impact publications in SCOPUS, PubMed, and Web of Science-indexed journals.

Shivaji College initiated an entrepreneurial ecosystem driven by Udmodhya (E-cell and ENACTUS), promoting innovative thinking. The knowledge is disseminated through faculty development programs, conferences, webinars, and workshops, empowering students and faculty to translate research into societal and entrepreneurial opportunities.

The college emphasized hands-on learning through summer training programs (106) and vermicomposting practices, equipping students with practical skills. These initiatives collectively enhanced academic and professional development, reinforcing the college's commitment to holistic education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://www.shivajicollege.ac.in/research/research_cell.php
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

74

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2023-24, the extra-curricular societies (the National Service Scheme, the National Cadet Corps, and Enactus) and few departments conducted the following outreach activities:

- Environmental Cleanliness Drives -

'No Plastic Day', 'Swachhata Pakhwada', 'Ek Tareekh, Ek Ghanta Campaign', 'Parivar: Pratham Pathshala', and 'Swachhata Hi Seva Campaign'

- Tree Plantation Drives -

'Swachhata Hi Seva', and 'Prabhat Pheri'

• Health Awareness Programmes -

'Fit India Swachhata Freedom Run 4.0', 'Nukkad Natak Performance (on Drug Addiction)', 'Human Chain Against Lymphatic Filariasis Disease', 'Global Handwashing Day', and 'NGO Taare Zameen Par Visit'

• Food, Cloth and Stationery Item Donation Drives -

'Food Donation Campaign', 'Global Roti Day', 'Cloth/Jute Bag Distribution', 'Cloth Collection and Distribution Drive', and 'Donation Drive for Himachal Pradesh Schools through Sulabh International'

• Social interactions with marginal groups at NGOs -

'Field Visit to Mitr Trust', and 'Powher Trust' Field Visit

• Department Experiential Field Visits

Enactus Shivaji also participated in the Enactus National Exposition 8-9 July 2023 held at IIT Delhi, wherein it was the only contender that qualified for both the Early Stage competition (Top 5 with Project Tahaarat) and the Mature Stage competition (Top 19 with Project SaNa and Project Dritih). It also won the "Team Defining Innovation" award for Project Dritih.

File Description	Documents
Paste link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%203.4/3.4.1%20additional%20qlm.docx.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1375

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

124

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File

Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

INFRASTRUCTURE AND PHYSICAL FACILITIES FOR TEACHING LEARNING

- Classrooms (49), Air conditioned Auditoriums (4) equipped with modern facilities such as projectors, Wi-Fi (410Mbps), LAN.
- 23 Laboratories which includes Science labs (16), Computer labs (6) and Geography lab (1) with the latest facilities and equipment.
- Two Museums in the department of Zoology and Botany.
- Jijabai Academic Block has auditoriums with Smart TVs, Multipurpose hall, Department rooms, Recording Studio, Viksit Bharat room, Equal Opportunity Cell Room, CEDM (Centre for Environment and Disaster Management) room and 4 Research Labs.
- College has separate NCC rooms for boys and girls.
- 364 Desktops, 1014 Laptops and 59 Projectors are available in the college.
- College has common staff rooms, meeting rooms and one committee room with an audio-visual facility.
- Departments have their own staff rooms (18) equipped with a desktop, printer and a departmental library.
- Photocopy and printing facilities are available near the entry gate and college library at subsidized rates.
- Three levels huge library with two AC reading halls (seating capacity: 60 each) for students' and one reading room for faculty.
- Learning resources for Divyangjan students such as Braille Books, CDs/DVDs, Audio Players (I-Pod), Angel software is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students are exposed to engaging cultural and sport activities. Cultural committee comprises seven societies viz. Bizarre (fashion), Dictum (Debate), Footloose (Dance), Reverb (Music), Shutterbugs (Photography), Vayam (Theatre) and Vibgyor (Fine Arts).

Cultural facilities: -

1. Stage (multiple)
2. Diffuser (01)
3. Rode Camera (01)
4. Tripod (02)
5. Hard drive (01)
6. Reflector (01)
7. Harmonium (02)
8. Drum kit (01)
9. Tabla Set (01)
10. Guitar (02)
11. Keyboard (01)
12. Clapbox (01)
13. Speaker (01)
14. Microphones (01)
15. Mic Stand (01)
16. Guitar Amplifier (01)
17. Mixer 12 channel (01)
18. Octabox (01)
19. SSD hard-disk (1Tb) (01)
20. Smartphone Gimbal (01)
21. Boya Mic (01)
22. Soft-box light (01)
23. Lamps (01)
24. Camera flash (TT520) (01)
25. Stage light (03)

Sports Ground Facilities: -

1. 01 volleyball court (18m x9m)
2. 01 football field (100m x50m)
3. 01 cricket field (60m radius)
4. 04 cricket practice net (3 turf, 01cemented)
5. 01 basketball court (28m x15m)
6. 02 tennis court (23.8m x11m)
7. Table tennis (01)
8. Chess board set (multiple)
9. Grass Athletic track (400m)
10. Flood lights (02)
11. Gymnasium
12. Miscellaneous - locker/rest room, storeroom, grounds-men room
13. Yoga room (subject 'Fit India')

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%204/4.1/4.1.2/4.1.2%20additional%20document.pdf
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4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

54	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

82.66	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Shivaji College Library is state-of-the-art, airconditioned, fully automated, and RFID-enabled. It has a vast collection of print and e-resources:

- KOHA IILMS for the automation of records.
- RFID machine facilitates:
 - o Digital Entry Register records students' footfall data.
 - o Self-check-in/check-out kiosk for self-issue and return of books, and inquiry of pending books and fine.
 - o Drop Box for self-returning of books.
 - o Security Gate for checking of non-issued items.
 - o Staff stations for issue and return of books, ID cards, and book tagging.
 - o Handheld Reader for searching of books and stock verification.
- The library has two OPAC machines for searching books.
- RFID-enabled Library Membership Cards also work as College ID cards.
- All 82,846 books are RFID-tagged.
- Braille books and equipment like CDs, DVDs, Audio players, and LAX System to support Divyangjans.
- E-Resources: Access to 1,99,500+ e-books and 6,000+ e-journals through NLIST (INFLIBNET); 235581 e-books and 14377 e-journals through DELNET, and 6,00,000 e-books through National Digital Library.
- e-Shodhganga, and e-Shodhsindhu access through the Delhi University Library System.
- Library also has a photostat facility, RFID-ID card printer and 31 desktops of which 19 are for students and faculty members.
- Turnitin software through DULS for plagiarism checking.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

20.51956	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

248

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Following IT facilities are updated on regular basis with AMC and renewal of licences:
 - KOHA LMS and RFID software
 - RFID-enabled Library Membership Cards
 - Digital Entry Pad to record student footfall in library
 - Automated check-out/check-in KIOSKS
 - 02 Online Public Access Catalogs (OPAC)
 - Time Table Software
 - Internet Bandwidth upgraded to 250 Mbps
 - MS windows 8, 8.1 Pro and MS office 2013: 60 licenses
 - Mathematica 9: 50 licenses
 - Windows 7 Pro, upgrade and MS office Pro 2010
 - Adobe Acrobat 9 Pro & Adobe CS-5 Web Premium: 80 licenses
 - Tally Accounting Software
 - Payroll software
 - Plagiarism software provided by DU: Turnitin
 - Open Access software: Q-GIS, R, Scilab, Bioinformatics tools Clustal X and Phylip, Argus Lab, Chem Sketch and QBASICM, MYSQL, Anaconda IDE
 - SPACE-ERP Student Connect Portal
 - Biometric Attendance
 - College Website
 - Placement & Internship Portal
- Hardware facilities:
 - 364 Desktop (9 Desktops purchased in 2023)
 - 1014 Laptops
 - 59 Multimedia projectors
 - 06 UPS facility points
 - 02 High end servers (Processor 2.10 GHz (32CPU), OS: Windows Server 2012 R2 Standard 64-bit, Hard Disk 8 TB and 32GB RAM)
 - 22 Laser Jet Printers (9 printers purchased in 2023)
 - 02 Smart Interactive Boards
 - LAN connectivity with new 79 ports
 - Wi-Fi enabled zone with 12 access points
 - 02 electronic notice boards

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1378

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50 MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

112.46

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing infrastructure

- Properly instituted systems and procedures for maintenance and utilization of infrastructure exists. General Purchase Committee constituted by Staff Council makes all general purchase of college through GeM Portal.
- Maintenance of physical and academic infrastructure is done under the supervision of Development Committee. Repair and maintenance of all equipment is taken up by dealers through GeM and Stock register is maintained for the same. Physical verification of laboratories is done at the end of each session by Laboratory Physical Verification Committee.
- TIC of departments gives requirements to the Principal which is further directed to College Purchase committee with observations. Purchase Committee places the order through GeM as per defined procedure.
- Fire extinguishers and sand buckets are installed and safety protocols and maintenance instructions are displayed in all laboratories.
- Competing agencies are hired for AMC through GeM for upkeeping of housekeeping, security, horticulture services upon recommendations from Development, Environment and Sustainability committees respectively.
- AMC is done for maintenance of ACs, water purifiers, Computers and CCTVs, College Website, Library Software etc.
- Maintenance of sports ground is done through PPP model.
- Properly instituted channel and procedure through accounts section exists for payments to vendors etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

100

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

597

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%205/5.1.3.Proof.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1839

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1839

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
91	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
653	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
137	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
127	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>Students at Shivaji College are provided with numerous opportunities to actively engage in administrative, co-curricular, and extracurricular activities, which helps to develop valuable leadership and teamwork skills.</p> <p>·Administrative Activities: The college involves students in various administrative roles through its committees. These include Internal Quality Assurance Cell, Internal Complaints Committee Against Sexual Harassment, etc. The college also has a provision to constitute a Students' Union through an election process. Students' Union members along with cultural society members organize Fresher's Welcome and the Annual Cultural Festival of the college every year.</p> <p>·Co-curricular activities: Each department has its own society where elected student office bearers take charge. In coordination with the faculty members, they plan and execute the activities like lectures, seminars etc. that enhance the academic experience for students. Students also contribute to the departmental annual magazines as members of the editorial board.</p> <p>·Extra-curricular activities: The college-level societies have elected student office bearers who are responsible for organizing a wide range of activities as part of Alumni Relations Cell, Centre for Promotion of Inclusivity, Cultural Committee, Eco-Club, Editorial Board of annual magazine, Enactus, NCC, NSS, Placement Cell, Women Development Cell, TEDx and many other committees.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)	
5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year	
176	
File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))		View File
5.4 - Alumni Engagement		
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services		
<p>The Alumni Club of Shivaji College provides extensive support to students and offers a learning platform which facilitates better opportunities for growth and holistic development by enhancing students' skills set through several interactive sessions, activities and events. The registration process of 'Shivaji College Alumni Association' under Societies Registration Act of 1860 was initiated and application for the same was submitted at the office of District Magistrate on 14 May, 2024 and registration process was completed on 17 September, 2024.</p> <p>The college established an Alumni Relations Cell (ARC) in 2019. ARC has a student council that works to strengthen the association with alumni and expand opportunities to draw support and inspiration from alumni. ARC organized a lecture series on 'Retrospect - Mapping the footprints' in which Mr. Raman Mehta, President of Uthan NGO and Mr. Rohit Chawla, Percussionist were invited.</p> <p>As an annual practice college felicitated our distinguished alumnus Sh. D.K. Sharma, Retd. IG, Border Security Force at College's 63rd Annual Day on 5 April, 2024. Our distinguished alumnus Prof. Virender Bhardwaj from the Department of Hindi got appointed as the Principal of our college on 2 August, 2023. Shivaji College is actively committed to strengthening its ties with its alumni.</p>		
File Description	Documents	
Paste link for additional information	Nil	
Upload any additional information	View File	
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs	
File Description	Documents	
Upload any additional information	View File	
GOVERNANCE, LEADERSHIP AND MANAGEMENT		
6.1 - Institutional Vision and Leadership		
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution		
<p>Shivaji College strives to achieve its vision to holistically educate students to create model citizens of a resurgent Bharat through a model of participative governance. All stakeholders of the college contribute in a syncretic manner. The college adopts administrative policies and organizes curricular and co-curricular activities like 'Shivraj 350', Jijabai Awards, International conferences, and awareness programs with the aim to create a positive impact on governance and academics.</p> <p>The college offers outcome-based activities. It promotes research through the College Research Cell and publication of books and magazines. Bilingual administrative functioning is promoted through the Rajbhasha Committee. The college promotes experiential learning through activities like field trips. The introduction of the NEP 2020-UGCF 2022 curricula with Value Addition Courses and Skill Enhancement Courses focuses on creating awareness about society, environment, and the self through the Indian Knowledge System. Add-on courses enhance the practical skills of the students making them efficient citizens of a Viksit Bharat.</p> <p>Perspective Plan</p> <p>The college is committed to enriching the lives of its stakeholders by fostering a supportive environment that promotes overall growth, personality development, academic and social advancement, and mental and emotional wellness by connecting them to the enriching Indian Knowledge System.</p>		
File Description	Documents	
Paste link for additional information	https://www.shivajicollege.ac.in/aboutus/vision_mission.php	
Upload any additional information	View File	
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.		
<p>Decentralized governance and participative management showing effective leadership can be seen through the example of 'Shivraj 350', the year-long celebration of the 350th anniversary of Chhatrapati Shivaji Maharaj's coronation ceremony by the college. In this, the departments and the Cultural Committee organized various events and activities throughout the year, showing comprehensive and organized involvement of all participants. The departments and societies proposed different events to create awareness about the legacy and contributions of Chhatrapati Shivaji among students. The Principal of the college approved the proposals upon review and facilitated the departments, in his capacity as patron, to conduct the events. The Conveners of the involved societies and the Teachers-in-Charge held meetings with other faculty members, student councils, and the administrative staff to execute the events. Individual organizing teams were constituted for the management of technical assistance, reception of guests, stage management, photography, logistics, printing and distribution of certificates, preparation of reports, and documentation. The participative management is duly documented in the minutes of meetings and on the publicity material of events.</p>		
File Description	Documents	
Paste link for additional information	https://www.shivajicollege.ac.in/shivraj.php	
Upload any additional information	View File	
6.2 - Strategy Development and Deployment		
6.2.1 - The institutional Strategic/ perspective plan is effectively deployed		
<p>To meet growing infrastructure needs, the College undertook the construction of the 'Jijabai Academic Block' following due process. The University of Delhi sanctioned a grant under the OBC expansion scheme. The SDMC sanctioned the construction of the new building on 15.7.2016. The College Building Committee initiated the construction of the new academic block with an area of 2022m². They appointed architect M/S Avesna for OBC-related infrastructure development project. The building plan and preliminary estimates were prepared as per CPWD norms. The construction contract was assigned to M/S RITES Pvt. Ltd. on 13.2.2017, and to M/s Asian Construction</p>		

Company on 08.01.2018. The construction of the Ground + 3-storey building was completed on 30.06.2020 and the total cost of the project was approximately ₹ 25 cr. 12 classrooms, 3 auditoriums, 1 hall, 8 research labs, 2 computer labs, 1 finance lab, and undergraduate science labs with department rooms were constructed. Fire safety clearance was obtained on 7.6.2023. The Completion cum Occupancy Certificate was granted on February 15, 2024. The building was inaugurated by the Hon'ble Vice Chancellor Prof. Yogesh Singh on February 19, 2024. Classroom /lab-specific requirements were obtained by the Purchase Committee.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is a constituent college of University of Delhi under section 2(f) and 12B of UGC act.
- Governing Body looks into administrative and financial matters and also appoints the Vice Principal and the Bursar. It is composed of 15 members; 5 members are representative of Delhi government; 5 members are experts from various fields, 5 members (Principal, 2 University Professors, 2 college faculty members) and 1 Observer.
- Principal supervises overall functioning of the college and is the ex-officio secretary of Governing Body and ex-officio chairperson of the Staff Council.
- Bursar oversees all financial matters.
- Public Information Officer deals with RTIs.
- IQAC is in charge of quality enhancement & sustenance of teaching-learning process
- Academic Audit & Advisory Committee reviews the academic process and undertake departmental academic audits
- Staff council committees provide a platform for participative management of all teaching staff members in college activities
- Teachers-in-charge supervise all matters of their departments.
- Librarian supervises functioning of the library with the help of Library Committee.
- Administrative Officers are in charge of their respective departments.
- The caretaker supervises the housekeeping staff, electricians, gardeners, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.shivajicollege.ac.in/uploads/about/organogram%20final.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation
Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Shivaji College has instituted several welfare measures for teaching and non-teaching staff.

- College subscribes to the regulations of University of Delhi regarding leave and pension schemes.
- LTC/HTC, Children's Education Allowance and Medical Reimbursement are provided to the staff.
- 97 staff members are covered by the Group Insurance Scheme.
- Shivaji College has 8 flats for teaching staff and 4 for the non-teaching staff.
- College houses WUS Health Centre (West).
- Staff rooms for departments are equipped with desktops, printers, cabinets, and lockers.
- The library has spacious reading rooms and desktops for use of teaching and non-teaching staff. The college has 12 Wi-Fi access points, and staff have access to N-List (INFLIBNET) and other e-resources subscribed by the University of Delhi.
- Hand-sanitizer dispensers, water-coolers and a kitchenette attached to the staffroom are available for teachers.
- College has a Thrift and Credit Society.
- Branch of the Central Bank of India is located within the premises.
- College supports activities of Staff Association (teaching & non-teaching staff) that include annual picnics, sports events, and regular activities for recreation.
- Non-teaching staff avail dress allowance and washing allowance.
- Infrastructure is differently abled friendly, there is a dedicated reading room, ramps, elevators, and tactile paving in the college premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
10	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
173	
File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>The Performance Appraisal System at Shivaji College is aligned with the UGC-CAS guidelines, ensuring a structured approach to evaluating and promoting teaching and non-teaching staff. Shivaji College adheres to the University of Delhi's guidelines for the APAR, which faculty complete annually. Performance evaluations for teaching staff are assessed across three key areas: Teaching, learning, and evaluation; personal development related to teaching and research; and administrative support, which includes participation in students' co-curricular and extra-curricular activities. Faculty must secure a minimum "Good" rating in their annual appraisals to qualify for promotion under the PBAS. A screening committee evaluates performance and recommends promotions within the Assistant Professor cadre. For promotions to Associate Professor and Professor, eligibility is assessed by a screening committee and finalized by a duly constituted selection committee. In the academic year 2023-2024, Shivaji College successfully promoted nine teaching faculty members across various stages.</p> <p>The non-teaching staff complete prescribed APAR forms annually and performance evaluations are certified by the Reviewing Officer. Promotions are based on performance appraisals, meeting the required conditions outlined in the appraisal proforma, and the availability of vacancies. Shivaji College's structured performance appraisal system ensures fairness, meritocracy, and alignment with institutional and regulatory standards.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.4 - Financial Management and Resource Mobilization	
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words	
<p>The college has adopted a prudent approach towards financial resources to ensure transparency and efficiency. Internal and external financial audits are conducted in the College as per the extant guidelines, keeping in view the attainment of the highest standards of economic governance. The college sends a panel of at least three auditors to the Institute of Chartered Accountants for profile verification. Internal Auditor is appointed by the Chairman and Following selection, one of the names is forwarded to the University of Delhi for Internal Audit. As per Government of India guidelines, all financial transactions are carried out under the Public Financial Management System. External audits are conducted by Delhi Government auditors and the Comptroller and Auditor General of India. The signed financial audit report is presented to the college as all required documents have been provided to the auditor. Audit observations, if any, arising during the internal and external audits are placed by the governing body to decide on merit and evolve a mechanism to resolve the objections. All discrepancies are addressed according to General Financial Rules, and a follow-up mechanism and guidelines are formulated for future purposes.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)	
6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)	
31.29088	
File Description	Documents

Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Shivaji College employs a diverse funding model. 95% of the total maintenance grant is obtained from the UGC and 5% from the Delhi Government. The college augments its resources through student fees and facility leasing. Research grants are obtained from agencies like the Central Council for Research in Unani Medicine (CCRUM), and the Indian National Science Academy (INSA). Additional funds come from private donors and staff for student scholarships.

The college ensures optimal resource utilization through careful planning and implementation. Funds are utilized for staff salaries, administrative expenses, laboratory and library maintenance, student welfare, and intramural research. Funds are also allocated to various departments and societies for academic and extracurricular activities.

The departments and committees send their requirements to the Purchase Committee of the college. Procurement is done through the GeM portal by the Purchase Committee upon the Principal's authorization. Staff Council Committees and Teachers-in-Charge manage funds for their respective activities, adhering to the financial rules of the college.

The institution's commitment to efficient resource management and diverse funding sources positions it well for future growth and development in the competitive educational landscape. By maintaining financial transparency and adaptability, Shivaji College strives to meet evolving educational needs effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To further the objectives of NEP 2020 and maintain the best standards of higher education, the IQAC has institutionalized several quality assurance strategies and processes. One among these is the rigorous implementation of an outcome-based teaching-learning process. Another is a systematic review and redressal mechanism through feedback from various stakeholders.

1. The institution follows the NEP 2020 and UGC 2022 curriculum. This includes a wide choice of courses for students such as Generic Elective, Discipline Specific Elective, Value Added Courses and Skill Enhancement Courses. The college has an ERP portal for student attendance, Internal Assessment, and Continuous Assessment. Mentor-mentee groups are formed and regular meetings are held where mentors guide students and address their concerns. The Academic Audit Committee conducts semester-wise audits of all departments. Seminars and conferences are organized for academic enrichment. The college actively participates in the NIRF rankings and was successful in ascending to the 49th rank from the 70th rank over just two years.

2. The IQAC implements a review and redressal mechanism that involves gathering feedback from students, parents and alumni. Feedback is analysed and appropriate measures are implemented for redressal. These are reflected in the compliance reports submitted by the concerned departments.

File Description	Documents
Paste link for additional information	https://www.shivajicollege.ac.in/iqac/role.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To further the objective of transforming higher education with NEP 2020, the IQAC undertook teaching learning reforms by increasing the number of add-on courses and encouraging programmes focusing on skill enhancement.

The departments of Physics, Chemistry, Computer Science, Commerce and Economics offered short-duration add-on courses in online or off-line mode to students. The objective was to bridge the gap between academic and industry requirements, to introduce students to cognitive skills, technology and concepts that are relevant in the contemporary world and are useful inside as well as outside the classroom. While some courses offered a basic introduction to the discipline of study, others introduced nuanced concepts for students already familiar with the discipline.

Skill enhancement was promoted through several activities. All departments introduced Skill Enhancement Courses (SEC), from the pool of courses compiled by the University of Delhi. In addition, the societies Enactus and E-cell, under the banner Udhmodya, organized seminars, conclaves, interactive sessions with industry experts, and inter- and intra-college student activities throughout the year. The objective of these activities was to promote entrepreneurship, innovative business ideas, leadership development and problem-solving abilities among students. The students got the opportunity to connect directly with change-makers in the business world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.shivajicollege.ac.in/aboutus/annualreport.php

Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>Shivaji College has undertaken several initiatives to sensitize students and staff about gender-related issues, to enhance their sense of rights and responsibilities towards the society.</p> <p>Internal Complaints Committee against Sexual Harassment formulated strictly according to University rules, in the form of a Grievance Redressal Forum.</p> <p>Gender Equity in Curriculum</p> <p>Disciplines like History, English, Political Science, Geography, Economics, Sanskrit and Hindi engage with the subject of gender, opening up multiple perspectives.</p> <p>Gender Equity through Co-Curricular Activities</p> <ul style="list-style-type: none"> • Shivaji College NCC Girls' Wing • Female students' Sports team for Volleyball, Basketball and Chess • Self-Defence Workshop for women, in collaboration with Delhi Police • Women Development Cell (WDC) organized multiple programs to create awareness regarding gender issues . WDC students' competitions centred around the theme of 'Indian Family'. • WDC annual event shed light on the importance of familial bonds and mutual respect. • Jijabai Achievers' Award organized annually, under the aegis of WDC, to recognize the efforts of individuals, who work at grassroot level, for women empowerment. • WDC annual publication 'कुटुम्ब प्रबोधन,' on the theme 'Indian Family' was released. <p>Facilities and provisions for the Safety of Women</p> <ul style="list-style-type: none"> • Installation of CCTV cameras at strategic locations. • Separate Girls' Common Room. • Female Guard at the main gate. 	
File Description	Documents
Annual gender sensitization action plan	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%207/7.1.1%20ANNUAL%20GENDER%20SENSITIZATION%20PLAN.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%207/7.1.1.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Shivaji College has implemented following measures for environmentally sound management of degradable and non-degradable wastes:</p> <p>Solid waste management (2023-24)</p> <ul style="list-style-type: none"> • The college generates around 22-55 kg/day of solid waste, depending on seasons (fall) and college events. • College segregates, and has blue and green covered/pedal-pushed dustbins around its premises. • College has functional vermicomposting (capacity 1000-2000 kg/year) and bio-composting (700-1500 kg/year) facilities. • Bio-bins have been installed in the college (Nov, 2023) for managing canteen and left-over food waste in the campus. • College has a functional pilot-scale paper-recycling unit with installed capacity of 5-7kg/cycle. • Special bins by PAD CARE to dispose off menstrual waste <p>Liquid waste management</p> <ul style="list-style-type: none"> • Facilities for wastewater management - The college has a functional 130 KLD Sewage Treatment Plant (STP) and a 10 KLD Effluent Treatment Plant (ETP) (for treatment of waste water generated from Chemistry labs). <p>Rainwater harvesting</p> <p>College has two functional rainwater harvesting systems:</p> <ul style="list-style-type: none"> • Percolation pit (recharge zone) installed in the lawns. • The roof-top rain water harvesting facility in Jijabai Academic Block has an underground storage tank (5m x 3m x 4m). <p>Biomedical waste management</p>	

- None generated

E-waste management

- None generated

Hazardous chemicals and radioactive waste

None generated

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Shivaji College adheres to the reservation policies enunciated by the Government of India for student admissions and issues pertaining to the staff. Special committees like Equal Opportunity Cell, North East Counselling Committee, SC, ST and OBC Counselling Committee, and PWD Counselling Committee in the college, ensures social justice to all stakeholders.
- Fee concession is granted to desirous underprivileged students, on the basis of Income certificate by Central or State government.
- Mentor-mentees meetings are held on monthly basis. Separate groups for PG students are formed, to address the needs of students, who are outstation.
- The reformulated Inclusion Committee, an umbrella unit, which includes CFPI, Enabling Unit and North-east cell from this year, sensitizes the staff and students towards the diversities inherent in society, to ensure peace and harmony, an urgent need in a diverse country like ours.

- TedX event "Perception of Surfaces" was organized. The central idea of the event was that each person has its own layers of belief which may reflect who they are and what they become.
- "Deep-Utsav- where Tradition, Togetherness and Treasure Unite" was organized on 9th November, 2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The National Service Scheme and National Cadet Corps organizes programmes to inculcate constitutional obligations among students and staff.

Other initiatives by college include the following:-

Values:

- Vigilance Awareness Week (02-11-2023)
- Fit India 4.0 Campaign (11-10-2023), follow up running (16-10-2023)
- National Unity Pledge and Run (31-10-2023).
- Food Donation Camp (23-10-2023 to 08-11-2023)
- Cloth Donation Drive" (31-01-2024).
- Programmes by various departments to celebrate the " 350th Anniversary of the Coronation of Shivaji Maharaj", "Kahani Ek Veer Yodha Ki" (06-02-2024), seminar on "Management Lessons from the Life and Work of Chhatrapati Shivaji Maharaj" on (29-02-2024), and "Kushal Prabandhan aur Takniki Parivartan ke Misal: Chhatrapati Shivaji Maharaj" (10-04-2024), amongst others.
- Old age home visit (3rd July 2024).
- One-Day Workshop on constitutional values and fundamental duties (May 8, 2024)

Rights:

- Awareness Seminar on New Criminal Law (08-05-2024)
- Free medical camp for faculty and students (18th April 2024)

Duties:

- Cleanliness Drive on Swachhta Pakhwada campaign (30-09-2023)
- Swachhata Hi Seva" campaign (24th to 30th September 2023)
- Global Handwashing Day (15th October 2023)
- Independence Day (15-08-2023)
- Republic Day (26-01-2024)

Responsibilities:

- Vasudha Vandan under "Meri Maati Mera Desh" (15th August 2024)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%207/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Shivaji college celebrated and organized various national and international commemorative days, events and festivals-

- Shivaji College celebrated 77th Independence Day on 15th August 2023.
- Various events were organised from 24th September 2023 to 1st October 2023 to commemorate Gandhi Jayanti.
- National Unity Day was organized on 31st October 2023.
- A seminar was organized to observe Vigilance Awareness Week on 2nd November 2023.
- National Voters' Day was celebrated on 25th January 2024.
- Shivaji College celebrated Republic Day in January 2024.
- Hindi Diwas was celebrated on 12th February 2024.
- Shivaji College celebrated World Environment Day on 5th June 2024.
- International Yoga Day was celebrated on 21st June 2024.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented by the institution are:

I - Instilling values in Students through Historical and Cultural Heritage

II - Practicing Sustainability through Waste Management in College Campus

BEST PRACTICE - I

Objective

- Sensitizing students around Bharatiya cultural diversity, and rich historical past.

Context

- Shivraj 350, a thematic umbrella, motivated students to discover about their heritage.

Practice

Some highlights include:-

- Rolling Trophy - Shivaji Bhonsle Parliamentary Debate.
- Deepotsav .
- Shivaji Jayanti.
- Bhushan Granthalaya - special reading section in the library.
- Deccan to Delhi and Kutumb Prabodhan- books with contributions by students and faculty.
- Departmental Events

Evidence of success

- Students learnt about the contribution of historical icons.

Problems Encountered and Resources Required

- Maintaining balance between academics and co-curricular activities

BEST PRACTICE - II

Objective

- Handling waste material and reducing toxins in College

Context

- College aims at utilizing resources and converting waste (biodegradable etc.) into usable components.

The Practice

Highlights in college include:-

- Bio-Composting.
- Vermi-Composting .
- Bio-Bins for making compost from canteen waste.
- Sewer Treatment.
- 10 KLD ETP.
- Paper Recycling.

Evidence of Success

- These units have generated awareness about sustainable waste management .

Problems Encountered and Resources Required

Cost effective management and sustainability of various plants

File Description	Documents
Best practices in the Institutional website	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%207/7.2%20BEST%20PRACTICE%201.pdf
Any other relevant information	https://www.shivajicollege.ac.in/files/NAAC-SSR/AQAR%202023-24/Criteria%207/7.2%20BEST%20PRACTICE%202.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Integrating multiple energies- Making of a 'global' citizen

Shivaji College strives to make its student a resilient, value-laden, fearless, confident individual, well - meaning in every genre of life. In-keeping with the motto of Shivaji College - 'Amritam tu vidya'- the institution follows a student-centric vision, offering all advantages of interdisciplinarity to them. Catering to a varied group of students, some being first generation learners, means that the role of the college becomes pivotal. Apart from the curricular, are included:-

Interventions around the co-curricular and extra-curricular:-

It combines co-curricular and extra-curricular activities, to enhance the skill-set of its students and give them avid exposure.

Consciousness towards environmental conservation and making of an active citizenry:-

Through field trips, the young adults are made aware of the responsibility they owe to their society.

Consciousness towards cultural diversity:-

The college trains its students to relish the rich cultural diversity of India, and is a training ground for many artists.

Consciousness towards inclusive growth:-

Developing social inclusion, the institution generates consciousness amongst students regarding the same.

Consciousness towards student progression:-

Shivaji College prepares students for their future endeavours, in a competitive, performance-oriented world.

The college believes in making its students an asset to humanity.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Streamlining the Multi-Disciplinary Courses according to NEP 2020 (UGCF-2022) of GE (Generic Elective), SEC (Skill Enhancement Course) and VAC (Value Added Course).
2. Promoting the Outreach, Collaborative academic activities and Internships in coordination with Universities and Industries.
3. Strengthen the College Alumni Activities for the welfare of the students including financial support.
4. Organizing the seminars, FDPs, Symposium and workshops for the students, faculty and non-teaching staff.
5. Synchronizing the internal academic audit in the tune of NIRF, NAAC and AISHE for academic progression.
6. To evolve the mechanism to trace the academic progression of pass out students and their significant achievements.
7. Streamlining the teaching learning process with add-on courses to achieve the academic excellence.
8. Promoting the Research Projects and Publications by involving the students for their research blending.